

NATIONAL HONOR SOCIETY CONSTITUTION and BYLAWS

Bishop Carroll Catholic High School

ARTICLE I. NAME AND PURPOSE

- Section 1: The name of the organization shall be "The Bishop Carroll Chapter of the National Honor Society."
- Section 2: The purpose of this organization shall be to encourage scholarship, service, leadership, and character in the students of Bishop Carroll Catholic High School.

ARTICLE II MEMBERSHIP

- Section 1: Membership in the National Honor Society is an honor and a responsibility, not a right.
- Section 2: Membership is based on the National Honor Society criteria of scholarship, service, leadership and character. To be considered for membership, students must be juniors or seniors with a 3.85 cumulative grade point average or better, and must have successfully completed at least ten semesters of honors or advanced placement classes.
- Section 3: All candidates will be notified that they are being considered for membership in the Bishop Carroll Catholic High School chapter of the National Honor Society. Candidates will be given instructions on how to complete an online application. Candidates will be given a date for completion of the application. Failure to have the application completed in its entirety and turned in by the expressed due date/time will result in dropping the candidate's name from the potential members' list, and the candidate will not be considered for membership.
- Section 4: Members are selected by the Faculty Council in accordance with the rules of the National Honors Society.
- Section 5: A National Honor Society member who transfers from another school during the junior or senior year will automatically be proof of membership. An active member who transfers to another school from Bishop Carroll will be given a letter indicating his or her status, signed by the chapter advisor(s) and/or the principal.
- Section 6: Candidates become members when they are inducted at a special ceremony held in November. Any candidate who violates school, civil or criminal law prior to the Induction Ceremony will not be inducted until an investigation has been made by the Faculty Council.
- Section 7: A member who resigns or is dismissed is not eligible for reinstatement in the National Honor Society.
- Section 8: All members will pay \$30 per year of membership to be paid through their Power School accounts.

ARTICLE III OFFICERS

- Section 1: The officers of this chapter shall be a president, a vice-president, a secretary and a service officer. The officers, along with the chapter advisor(s), shall comprise the Executive Committee. Officers shall be elected by the chapter in the spring,

at the last NHS meeting of the year. Only junior members of the NHS will vote on the officers for the upcoming year.

Section 2: The president shall preside at meetings. The vice-president shall preside at meetings in the absence of the president and lead prayer at the beginning and end of meetings. The secretary shall take roll and keep minutes of all meetings. The service officer shall be responsible for advertising after school tutoring, encouraging NHS members to volunteer after school as tutors, letting members know about service opportunities within the community, and organize the spring service 1/2 day.

ARTICLE IV: CHAPTER ADVISOR(S)

Section 1: The chapter advisor(s) shall be responsible for the supervision of the chapter, and shall act as a liaison between the chapter and the faculty, administration and community.

Section 2: The chapter advisor(s) shall periodically review members for compliance with National Honor Society standards and obligations.

Section 3: The chapter advisor(s) shall maintain files on membership, activities, history, and financial transactions of the chapter, send the annual report to the National Honor Society headquarters, supervise the selection of the members by the Faculty Council.

Section 4: The chapter advisor(s) shall assist officers in understanding and carrying out their duties.

Section 5: The chapter advisor(s) shall be ex-officio members of the Faculty Council

ARTICLE V: FACULTY COUNCIL

Section 1: The Faculty Council shall consist of five faculty members, of two years' standing or more, selected by the chapter advisor(s) with principal approval. No principal or assistant principal shall serve on the Faculty Council.

Section 2: The Faculty Council shall be comprised of four lay faculty members and one religious member. In the event a religious faculty member is unable to serve on the Faculty Council, another member of the lay faculty will be appointed by the advisor(s).

Section 3: Members of the Faculty Council shall serve for two consecutive terms of one year each. If a member of the Faculty Council cannot serve out this term, a substitute member shall be appointed by the chapter advisor(s) to serve for the remainder of the term.

Section 4: The Faculty Council shall meet whenever necessary to select members and to consider special circumstances, such as the probation or dismissal of a member.

Section 5: Faculty Council has final decision-making power in cases involving possible dismissal of an NHS member, but said decision must be made by the same Faculty Council which selected the student for membership, unless the Faculty Council member is no longer an employee of BCCHS, then they will be replaced by the ex officio chapter advisor.

ARTICLE VI MEETINGS

- Section 1: The chapter shall have regular meetings, at least once each month. A schedule of all regular meetings shall be given to each member at the beginning of the school year (the September meeting). Attendance at scheduled meetings is required of all members, unless a chapter advisor excuses them in advance. Two unexcused absences shall result in a warning from the chapter advisor(s), and three unexcused absences will result in a conference with advisors and may result in appearance before the Faculty Council, who shall determine the status of the member.
- Section 2: Meetings shall be conducted according to Robert's Rules of Orders.

ARTICLE VII: PROBATION AND DISMISSAL OF MEMBERS

- Section 1: Members who fall below the required 3.85 cumulative GPA will be informed of such via letter by the chapter advisor(s). They will be given one semester in which to bring their grades up to the required standard. After that time, they will be dismissed and will not be acknowledged at the Eagle Awards Banquet, Senior Farewell Mass, or Commencement Services as a member of National Honor Society.
- Section 2: Three or more unexcused absences from regularly scheduled meetings will be considered grounds for dismissal (See Article VI).
- Section 3: Any member of the National Honor Society who violates school rules or civil/criminal laws shall be considered to be on probation, pending a meeting with the Faculty Council. The Faculty Council will make decisions regarding the dismissal of the member.

ARTICLE VIII SERVICE PROJECTS AND OTHER ACTIVITIES

- Section 1: The ongoing service project of the Bishop Carroll chapter of the National Honor Society is tutoring. All members are obligated to participate in this service to the school, unless they are excused by the chapter advisor(s). All members must tutor a minimum of 5 times after school. This tutoring requirement is separate from their 10 hours of required community service, which members must fulfill by the end of the year.
- Section 2: The National Honor Society hosts the Golden Eagle Academic Awards Banquet. All members will assist in setting up and cleaning up of the banquet.
- Section 3: Members of the National Honor Society will be charged \$30 to their PowerSchool account during the school year.
- Section 4: All members of the National Honor Society are required to complete ten (10) community service hours prior to the end of the school year. These service hours may not be counted as hours for any other commitment or organization and the guidelines are as follows:
- a. Community service projects performed as part of church duties or activities shall not count for NHS service hours; the hours must involve work performed for the community.

- b. Students enrolled in Health Academy may not use their hours as part of the 10-hour service commitment to National Honor Society.
- c. All National Honor Society members will be given a calendar at the September meeting (November meeting for new inductees), which will include the date by which all service hours must be completed. Students failing to turn in the necessary paperwork by said date will automatically be dismissed from National Honor Society and will not be recognized at Commencement nor Senior Farewell Mass.
- d. Students who wish to tutor more than the required 5 times after school may count these tutoring hours toward their community service hours.

(updated September 2, 2026)